



July 1, 2023

To: **All IFATSEA AFFILIATES**

**Subject: Calling Notice for the IFATSEA 51<sup>st</sup> General Assembly 12 to 17 November 2023 in Buenos Aires, Argentina.**

Dear Colleagues,

This is the official Calling Notice for the **IFATSEA 51<sup>st</sup> General Assembly** with procedures for this year set out as follows.

The Assembly will be held at the **NH Buenos Aires City**, (formerly known as NH City Buenos Aires) Buenos Aires, Argentina from 12 to 17 November 2023. The theme for this Assembly is:

***“ATSEP: Sustaining Safety, performance and cyber resilience for global ANS”.***

### **1) Credentials, Assembly Registration, Hotel Reservation and Visa**

Article II, paragraph 7 of the IFATSEA Constitution requires each affiliated Association to appoint delegates to represent it at a General Assembly. One of these delegates shall be identified as the 'voting representative'. In addition, Article IV, paragraph 2(d) permits affiliates to have in attendance other representatives as advisors or committee members.

All participants are required to send the Credentials for the General Assembly 2023 to the IFATSEA Executive Board (exec.sec@ifatsea.org) at least 30 days prior the opening day of the General Assembly 2023.

The registration will only be confirmed, if the Form of Credentials was sent to the Executive Board. Please download Credentials Forms as attached or via the IFATSEA E-Library: <https://ifatsea.box.com/s/4vvs10o514lfzuwsq75w1vy10lluobfp>

The Affiliate ATEPSA from Argentina is devoting many efforts for organizing a fruitful and memorable Assembly.

We encourage all affiliates to support the host ATEPSA and the Assembly sponsors.

For Registration, Accommodation and more information please visit the official Assembly Website:

**Registration Website:** <https://forms.gle/e1xwCJRMXJcYtjyQ7>

**Accommodation:** <https://www.nhvirtualtour.com/es/nh-buenos-aires-city/>

*(For hotel reservations, kindly refer to the contact address in the additional information)*

**Assembly Website:** Under construction and will be available shortly.

Participants requiring visas should apply as soon as possible to get your visa in time.

**Visa:** <https://cancilleria.gob.ar/en/services/visa/tourist-visa>

Please follow this link for an appreciation of the city Buenos Aires, <https://youtu.be/F2sepCUnENg>.

## **2) Agenda**

The Draft Agenda for the Assembly, Regional Meetings and Sub-Committees will be published and updated on the Assembly website. Final agenda will be published during the first week of September 2023.

Affiliates who wish to give presentations during the Assembly should contact the Executive Board.

## **3) Constitutional changes**

As per the IFATSEA constitution, Art VII and Article IV par 1(a) Amendment proposals to the constitution should be notified in writing to the Executive Secretary. The deadline for submission of constitutional change proposals is 31 August 2023. Proposals must be signed by a Principal Officer of the Member Association and sent to IFATSEA Headquarter or e-mailed to the Executive Secretary at [execsec@ifatsea.org](mailto:execsec@ifatsea.org).

## **4) Elections**

In line with the IFATSEA Constitution Article V paragraph 2, during the 2023 Assembly no Elections of Executive Board Members will be held.

Thank you for your co-operation and I am looking forward to meeting you in Buenos Aires.



Theodore Kiritsis  
President



Ing Frank Kofi Apeagyei  
Executive Secretary